

TRANSCRIPT/MATERIALS REQUEST FORM

Patrick Henry High School

Counselor: _____

1. Your requests should be turned in at minimum **TWO WEEKS** before your deadline to ensure that your items will arrive on time. The same courtesy should be extended to those people writing recommendation letters for you.
2. Please provide your counselor with a résumé or Activities Sheet in addition to this form, *especially if you need them to write a recommendation letter for you.*
3. No charge for materials sent electronically
4. Students are responsible for sending ACT/SAT scores to each school.

Student: _____ ID# _____

Student Phone _____ Student Email: _____

Gov School Student: ____ Yes ____ No

Intended Major: _____

My #1 pick school is : _____

My #2 pick school is: _____

My #3 pick school is: _____

<u>Student Use</u>	<u>Requests</u>	<u>Staff Use Only:</u>
Name of Institution: _____ Application Deadline: _____ How did you apply? <input type="checkbox"/> Common App <input type="checkbox"/> Parchment <input type="checkbox"/> Coalition <input type="checkbox"/> Directly to the school <ul style="list-style-type: none"> • Students are responsible for sending ACT/SAT scores. 	Required for admission (Check all that apply) Transcript <input type="checkbox"/> Senior Schedule <input type="checkbox"/> Counselor Recommendation Letter <input type="checkbox"/> <ul style="list-style-type: none"> • School Profile, Gov School Profile and Senior Schedule may automatically be sent. 	<input type="checkbox"/> Sent Date: _____ <input type="checkbox"/> Sent Date: _____ <input type="checkbox"/> Sent Date: _____ Mid Year Date Sent: _____ Final Transcript Sent (if applicable): _____ Other Sent: _____

Note: If you need a counselor recommendation you must submit either a resume or a brag sheet to your counselor.

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College Application/Recommendation Letter Self-Assessment

Name _____

Counselor _____

Post High School Plans:

____ Four Year College ____ Two Year College ____ Vocational School ____ Armed Services
____ Apprenticeship Program ____ Other

Staff members who know you well (who are not already writing recommendations for you):

List clubs, organizations, sports, community activities and/or part-time employment.

(You may attach your resume for this section)

Activity	Years of Involvement (9,10,11,12)	Offices Held/Awards

List other honors, awards, special recognition, etc.

How have these activities/leadership positions impacted you positively?

What are your favorite high school classes and why?

How do you think your teachers view you as a student?

What adjectives would you use to describe yourself?

What are your strengths and/or skills that help you achieve?

What is your passion? What intrigues you?

Do you believe your grades represent your true ability as a student?

How will you set yourself apart from all other applicants? What outstanding traits/experiences do you have that will impress a college or scholarship committee?

What do you hope to gain from the college experience?

Please consider any additional information. What has been your most rewarding experience? Have any extenuating circumstances in your life affected your grades (illness, death in family, divorce, move, family problems, etc.)? Is there anything about you that you really hope to convey on your application?
